

Campus Security Authority (CSA) Training

Clery Act Reporting Compliance

UC SANTA BARBARA

History of the Clery Act



- Jeanne Clery was raped and murdered in her Lehigh University dorm room in 1986.
- Her parents lobbied for a law that would require campuses to publicize crime statistics.
- Congress enacted the Clery Act as a consumer protection law in 1990.
- The Clery Act is tied to Financial Aid.

Goal of the Clery Act

- Educate prospective and current students and employees about campus safety and security issues.
- Empower community members to take an active role in their safety and the safety of the community by keeping them informed.

Transparency!

Clery Act Requirements

- Collect, classify, and publish crime statistics
- Assess for potential threat to campus and consider issuing an alert



Why is compliance so important?

- Financial consequences
- Loss of federal Financial Aid funding
- Reputational harm
- Legal exposure
- UCSB is committed to campus safety!

Campus Security Authority (CSA)

- Not all crimes are reported to Police.
- In order to publish the most accurate crime statistics, crimes disclosed to people other than Police should be collected as well.
- Disclosures about crime are likely to be shared with certain campus employees.
- CSAs are required to share information about crimes disclosed to them.

Who is a CSA?

- Campus Police
- Security personnel (including contractors)
- Designated staff members
- *Campus officials with responsibility for student and campus activities*

Clery Act Crime Statistics

- Only certain crime reports must be collected and published.
- Three criteria:
 1. Location/“Clery geography”
(University-affiliated property only)
 2. Type of crime/“Clery crimes”
 3. Direct disclosure

Location, Location, Location!

- Clery statistics are reports of crimes that have occurred in campus-associated locations only.
- Victim, suspect, witness, etc. may be non-affiliates.



Clery Act Geography

1. Property owned or controlled by UCSB (and used for educational purposes)
2. Public property immediately adjacent to campus
3. Property owned or controlled by a UCSB-registered Student Organization (e.g., fraternity/sorority)

UCSB Properties

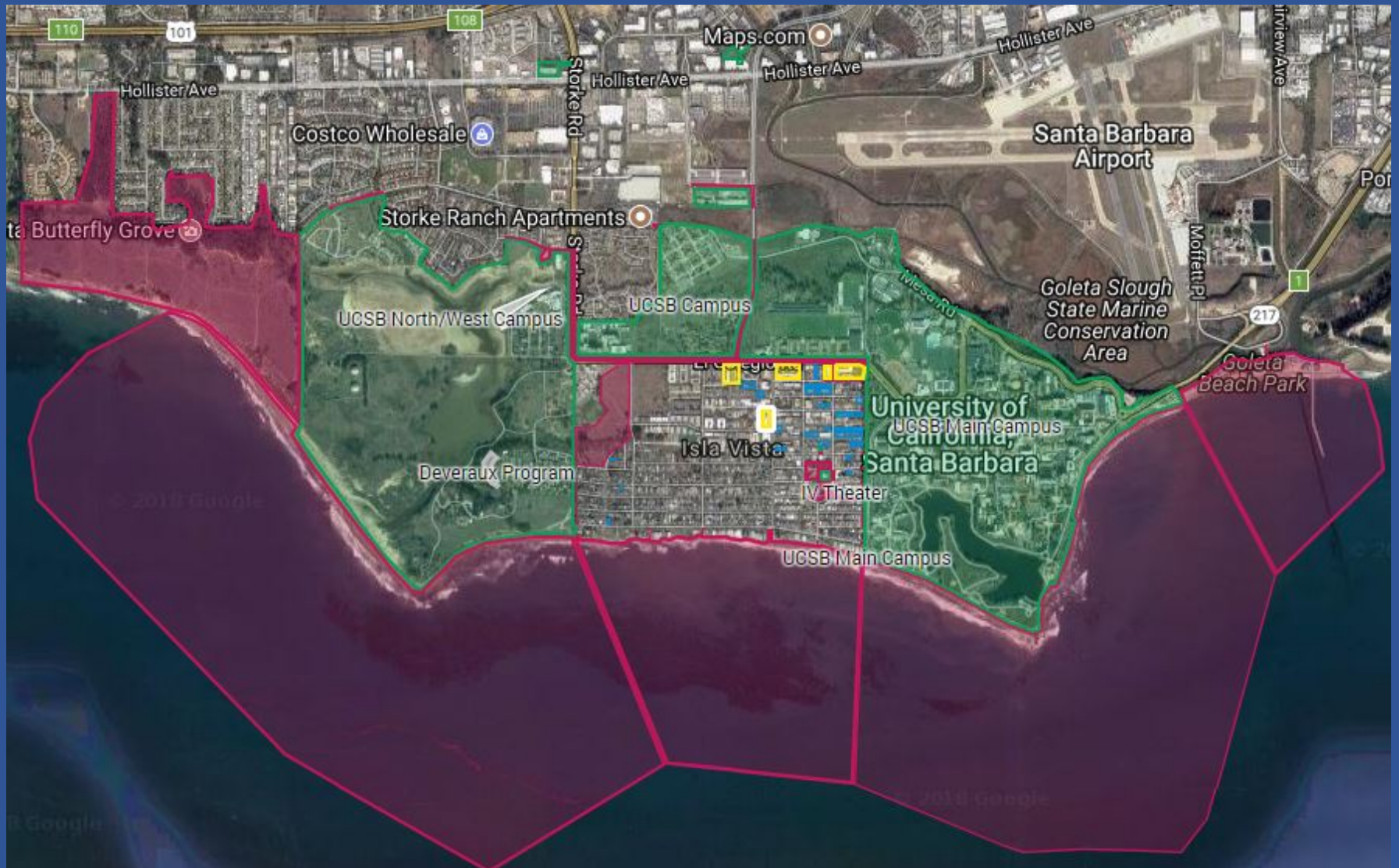
- Anywhere on core campus
- Buildings in Isla Vista owned or leased by UC (e.g., Embarcadero Hall, IV Theatre, Tropicana Apartments)
- Distant properties such as research locations
- Athletic/Club Sports locations
- Hotels used for University-sponsored travel

Public Property

- Sidewalks and streets surrounding campus
- Parks in the “Isla Vista loop” and parks adjacent to West Campus
- Adjacent beaches and ocean (one mile out)

Student Org Properties

- Buildings owned or controlled by a Student Organization
- Registered with the Office of Student Life (and currently active)
- Hotels used for Student Org-sponsored travel



Clery Act Crimes

- Criminal homicide
- Aggravated assault
- Robbery
- Burglary
- Motor vehicle theft
- Arson
- Hate crimes
- Rape
- Fondling
- Incest
- Statutory rape
- Dating violence
- Domestic violence
- Stalking

Clery Act Crime Statistics

- ALL reports of crime (crime allegations)
- Not investigated/confirmed criminal activity
- Attempted and completed crimes



Direct Disclosures

- Only crimes directly reported to a CSA are included in Clery Act statistics.
- Overheard conversations or group discussions are not direct disclosures.
- Disclosure can be from third-hand reporter, not necessarily victim, witness, etc.

Receiving a Disclosure

- For crimes in progress, call 911.
- If you think someone is about to disclose a crime to you, explain your reporting responsibility calmly and supportively.
 - “It sounds like you're about to tell me something that I may need to report to the office that collects crime statistics.”

Receiving a Disclosure

- Explain that the report is only for statistics reporting and a possible campus alert (if deemed necessary by Police).
- Ask if they would like your help making a report to the UCSB Police Department.
- CSAs should not investigate crimes or even try to determine if a crime occurred. (Clery Act crime statistics track ALL disclosures of alleged crime.)

Referral Resources

- CSAs are expected to provide reporting parties with referrals to campus resources.
- Always refer victims of sexual assault, dating/domestic violence, and stalking to the Campus Advocacy, Resources & Education (CARE) Office.



Confidential Resources

- Campus Advocacy, Resources & Education (CARE)
- Counseling & Psychological Services (CAPS)
- Academic & Staff Assistance Program (ASAP)
- Office of the Ombuds
- Student Health Service (partially confidential)

Non-Confidential Resources

- Title IX Office
- UCSB Police Department (UCPD)
- Other law enforcement agencies

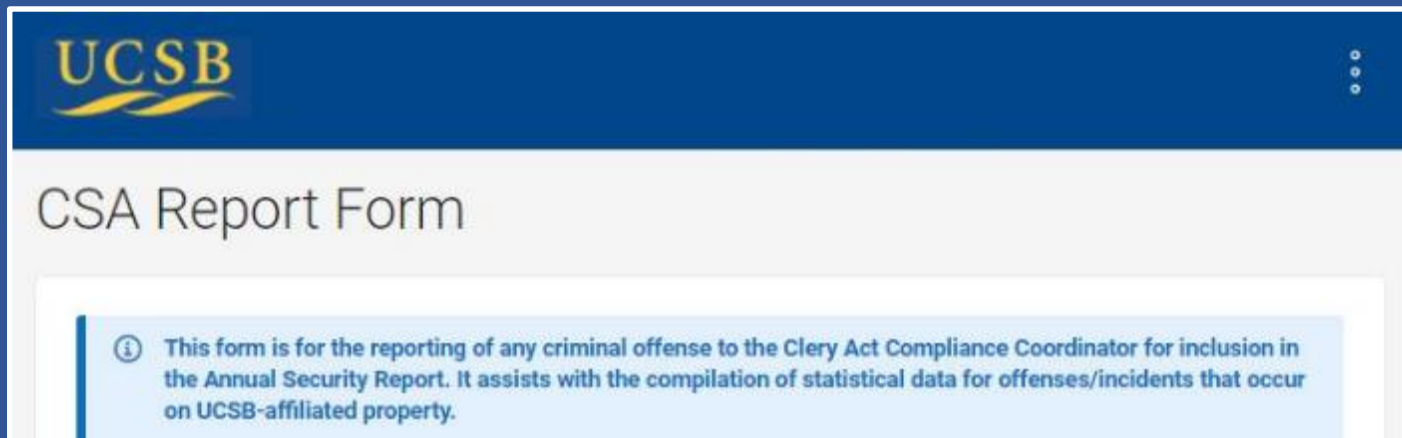


What is a CSA Report?

- CSA reports are not Police reports.
- CSA reports are used for statistics and potential campus alerts ONLY.
- CSA reports are not investigated (unless danger to the community is greater than risk to the victim).
- Names are not required for CSA reports.

How to Make a CSA Report

- Submit a CSA report using the electronic CSA Report Form:
www.police.ucsb.edu/csareport.
- The form will ask for information about location, criminal incident/behavior, dates/times, and names.



The screenshot shows the top portion of a web page. At the top left is the UCSB logo in gold and blue. To the right of the logo are three small white circles. Below the logo, the text "CSA Report Form" is displayed in a dark grey font. Further down, there is a light blue informational box with a white border. Inside this box, on the left, is a small white circle containing a blue lowercase 'i'. To the right of this icon is the following text: "This form is for the reporting of any criminal offense to the Clery Act Compliance Coordinator for inclusion in the Annual Security Report. It assists with the compilation of statistical data for offenses/incidents that occur on UCSB-affiliated property."

CSA Resources

- UCSB's Clery Act page:
www.police.ucsb.edu/clery-act

The screenshot shows the UCSB Clery Act website page. The main heading is "CLERY ACT" followed by "The Jeanne Clery Disclosure of Campus Security Policy & Campus Crime Statistics Act". Below this, there is a paragraph of text explaining the act and the university's reporting process. On the left side, there is a navigation menu with links for "For Campus Security Authorities (CSAs)", "CSA Report Form", "CSA Reporting Guide", "CSA Reporting Procedure", "CSA PowerPoint Training", "Clery Act Crime Definitions", "Clery Act Geography", "UCOP Clery Act Introduction", and "US DOE Handbook". On the right side, there are three buttons: "Timely Warnings & Emergency Notifications", "Daily Crime Log & Map", and "CSA Information & Resources". Two black arrows point to the "CSA Report Form" link in the menu and the "CSA Information & Resources" button.

- Information and resources for CSAs:
www.police.ucsb.edu/csainfo

Immediate Reporting

- CSA reports must be made immediately, or as soon as possible, so that the campus can make a timely assessment about a potential threat to the campus community.



Title IX Reporting

- You are also a Responsible Employee, and must report incidents of sexual assault, dating/domestic violence, or stalking to both the Title IX Office and the Clery Coordinator.
- Unlike CSA reports, Title IX reports must include names (and all other relevant information).
- For more information about Title IX reporting requirements: www.oeosh.ucsb.edu/titleix/.

Contact Information

- If you have any questions, contact the Clery Coordinator, Marisa Huston:
 - (805) 893-2324
 - marisa.huston@ucsb.edu
- For additional information and training materials: www.police.ucsb.edu/clery-act or www.police.ucsb.edu/csainfo.
- Please download the [*CSA Reporting Guide*](#) for future reference.