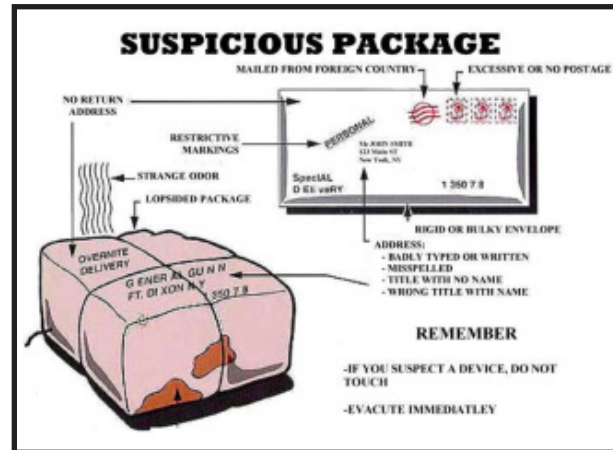


What if an envelope contains powder and spills?

- **DO NOT** try to clean up the powder. Cover the spilled contents immediately with anything (clothing, paper, trashcan, etc.) and do not remove the cover.
- Leave the room and close the door, or section off the area to prevent others from entering.
- Wash your hands with soap and water to prevent spreading any powder.
- Report the incident to the police by dialing 911.
- Do not leave the area until advised to do so by emergency personnel.



UCSB Police Department

Public Safety Building, 574
Santa Barbara, CA 93106
Open 24/7

Non-Emergency:
(805) 893 3446

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UC SANTA BARBARA
Police Department

How to Respond to Suspicious Packages



The likelihood of you ever receiving a bomb or other hazardous material in the mail is remote. Unfortunately, a small number of such threats have been discovered over the years, and have resulted in death, injury and destruction of property.

What can you do to prevent this?

First, consider whether you or your organization could be a target. Motives for bombings are often revenge, extortion, terrorism, business disputes or political/sociological change.

Keep in mind that a bomb can be enclosed in a parcel or an envelope and its outward appearance is limited only by the sender's imagination. However, package bombs have exhibited some unique characteristics that may assist you in identifying a suspected device. It is furthermore important to know the type of mail your organization receives.

Things to Look For:

- Suspicious packages or articles may bear restricted endorsements such as "Personal" or "Private." This is important if the addressee does not normally receive personal mail at the office.
- Visibly protruding wires, aluminum foil or oil stains. Furthermore, such packages may emit a peculiar odor
- Excessive amount of postage stamps affixed to them.
- Letter type bombs may feel rigid or appear uneven and lopsided. Suspicious packages or articles may have an irregular shape, soft spots or bulges.
- Pressure or resistance when removing contents from an envelope or parcel.
- Unprofessional wrapping with several combinations of tape used to secure the package. Such packages may also be endorsed "fragile - Handle with Care"
- Buzzing, ticking, or sloshing sounds
- The addressee's name and/or title may be inaccurate or misspelled.
- Distorted handwriting or the name and address may be prepared with home-made labels or cut-and-paste lettering.

If You Identify a Suspicious Package

- Do not move, alter, open, examine, taste or otherwise disturb the package
- Do not put the package in water or a confined space such as a desk drawer or cabinet.
- If possible, open windows in the immediate area to assist in venting potential explosive gases.
- Isolate the suspicious package/article and clear the immediate area until law enforcement arrives.
- If you have any receive to believe a package or article is suspicious, do not take any chances. Call 911.

